

# COMMONWEALTH OF KENTUCKY

907 KAR 1:070  
Incorporation by Reference

MAP 1 O-H, Kentucky Medicaid Program  
**Homecare** Waiver Services  
January 2000 Revision

MAP-350, Long Term Care Facilities and Home and  
Community Based Program Certification Form  
January 2000 Revision

MAP 4 1 OOH, **Homecare** Waiver Services,  
Provider Information and Services  
January 2000 Revision

MAP-9, Commonwealth of Kentucky, Cabinet for Human Resources,  
Kentucky Medicaid Program,  
Prior Authorization for Health Services  
December 1995 Revision

DSS 891-1,2, The Plan of Care  
July 1996 Revision

The State of Kentucky, Aging Services  
Client Enrollment  
January 2000 Revision

MAP-24, Commonwealth of Kentucky,  
Cabinet for Families and Children,  
Department for Community Based Services  
January 2000 Revision

Cabinet for Health Services  
Department for Medicaid Services  
Division of Long Term Care  
275 East Main Street 6W-B  
**Frankfort, Kentucky 4062 1**

**KENTUCKY MEDICAID PROGRAM**  
**Homecare Waiver Services**

TO:

AGENCY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
PHONE: \_\_\_\_\_

**PHYSICIAN'S RECOMMENDATION**

**I recommend the Homecare Waiver Services Program for:**

CLIENT:

\_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
PHONE: \_\_\_\_\_

SOCIAL SECURITY# \_\_\_\_\_ MAID # \_\_\_\_\_

DIAGNOSIS(ES) \_\_\_\_\_

\_\_\_\_\_

**I understand that the Homecare Waiver Services Program includes the following services, provided as needed: assessment / care planning, reassessment, case management, personal care, homemaker, attendant care, and environmental accessibility adaptations.**

**I certify that if Homecare Waiver Services were not available, nursing facility placement shall be appropriate for this individual in the near future.**

PHYSICIAN'S NAME: \_\_\_\_\_ UPIN# \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
PHONE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

✓

**LONG TERM CARE FACILITIES AND HOME AND COMMUNITY BASED PROGRAM  
CERTIFICATION FORM****I. ESTATE RECOVERY**

Pursuant to the Omnibus Budget Reconciliation Act (OBRA) 'of 1993, states are required to recover from an individual's estate the amount of Medicaid benefits paid on the individual's behalf during a period of institutionalization or during a period when an individual is receiving community based services as an alternative to institutionalization.

In compliance with Section 1917 (b) of the Social Security Act, estate recovery will apply to nursing facility long term care services (NF, NF/BI, ICF/MR/DD), home and community based services that are an alternative to long term care facility services and related hospital and prescription drug services.

Recovery will only be made from an estate if there is no surviving spouse, or children under age 21, or children of any age who are blind or disabled.

I certify that I have read and understand the above information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**II. HOME AND COMMUNITY BASED WAIVER SERVICES .FOR THE AGED AND  
DISABLED, PEOPLE WITH MENTAL RETARDATION OR DEVELOPMENTAL  
DISABILITIES, MODEL WAIVER II, BRAIN INJURY WAIVER**

A. HCBS - This is to certify that I/legal representative have been informed of the HCBS waiver for the aged and disabled. Consideration for the HCBS program as an alternative to NF placement is requested \_\_\_\_\_; is not requested \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

B. This is to certify that I/legal representative have been informed of the home and community based waiver program for people with mental retardation/ developmental disabilities. Consideration for the waiver program as an alternative to ICF/MR/DD is requested \_\_\_\_\_; is not requested \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

C. MODEL WAIVER II - This is to certify that I/legal representative have been informed of the Model Waiver II program. Consideration for the Model Waiver II program as an alternative to NF placement is requested \_\_\_\_\_; is not requested \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

D. BRAIN INJURY (BI) WAIVER - This is to certify that I/legal representative have been informed of the BI Waiver Program. Consideration for the BI Waiver Program as an alternative to NF or NF/BI placement is requested \_\_\_\_\_; is not requested \_\_\_\_\_

\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

---

### III. FREEDOM OF CHOICE OF PROVIDER

I understand that under the waiver programs, I may request services from any Medicaid provider qualified to provide the service and that a listing of currently enrolled Medicaid providers may be obtained from Medicaid Services.

\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

---

### IV. RESOURCE ASSESSMENT CERTIFICATION

This is to certify that I/legal representative have been informed of the availability, without cost, of resource assessments to assist with financial planning' provided by the Department for Community Based Services.

\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

---

### V. RECIPIENT INFORMATION

Medicaid Recipients Name: \_\_\_\_\_

Address of Recipient: \_\_\_\_\_

\_\_\_\_\_  
Phone: \_\_\_\_\_

Medicaid Number: \_\_\_\_\_

Responsible Party/Legal Representative: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Phone: \_\_\_\_\_

---

Signature and Title of Person Assisting with Completion of Form:

\_\_\_\_\_  
Agency/Facility: \_\_\_\_\_

Address: \_\_\_\_\_



## HEMOCARE WAIVER SERVICES PROVIDER INFORMATION AND SERVICES

PROVIDER NUMBER: \_\_\_\_\_

AGENCY NAME: \_\_\_\_\_

AGENCY ADDRESS: \_\_\_\_\_  
STREET OR P.O. BOX  
CITY, STATE, ZIP CODE

FROM THE FOLLOWING LIST, PLEASE CHECK EACH SERVICE FOR WHICH  
YOU WILL BE SUBMITTING CLAIMS:

1. \_\_\_\_\_ Case Management  
(If this item is checked, this provider can charge for no other services, but may bill for #4)
2. \_\_\_\_\_ Homemaker
3. \_\_\_\_\_ Personal Care
4. \_\_\_\_\_ Environmental Accessibility Adaptations

By signing below I, \_\_\_\_\_ certify  
that this agency is capable of and agrees to comply with the conditions for  
participation established in the Homecare Services Waiver and regulation  
907 KAR L-070. In addition, I certify that all staff shall meet all training  
requirements prior to the provision of services.

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE / TITLE

\_\_\_\_\_  
DATE

1

2



9 (REV 12/95)		COMMONWEALTH OF KENTUCKY CABINET FOR HUMAN RESOURCES KENTUCKY MEDICAID PROGRAM PRIOR AUTHORIZATION FOR HEALTH-SERVICES					
1. Med. Assist. I.D. No. [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] Ten Digits		2. Recipient Last Name:			3. First Name:		4. M.I.
5a. Provider Number [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] Eight Digits		6a. Provider Name, Address, and Phone Number				7. Co. # of Recipient Residence:	
5b. Provider Number [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] Eight Digits		6b. Provider Name, Address, and Phone Number				8. Date of Delivery (if already delivered)	
9. Primary Diagnosis:						11. Date of Birth	
10. Secondary Diagnosis:						MM DD YYYY	
Signature of Provider:				Date:		<b>Caution:</b> read for you to receive payment. the <b>recipient</b> must be eligible on the date of service. <u>Check The Medicaid Card.</u>	
12. Line No.	13. Procedure/ Supply Description	14. Procedure Supply Code	15. Units of Service	16. Usual and Customary Charges	17. Medicaid Action A =Approved D=Disapproved	18. Approved Amount	
01.							
03.							
04.							
05.							
06.							
19. HCB and Model Waiver Providers enter, Approximate Total Monthly Charge: \$ _____							
<b>DO NOT WRITE BELOW THIS LINE</b>							
20. Reason For Denial:							
21.. Other Comments:							
22. Prior Authorization Number:		23. Approval Dates:		24. Type of Service Authorized:			
Mailroom Use:		From:		40 DME			
		Through:		41 -MODEL WAIVER			
*Not used by H.C.B Waiver/Model Waiver				45 EPSDT/SPECIAL SERVICE			
				46 HOME HEALTH			
				52 H.C.B.			
				52 & 53 H.C.B & A.D.C			
				72 DENTAL			
				OTHER			
Signature of Medicaid/Prior Authorization Representative:							
Date:							

Please refer to your billing instructions for the appropriate address.



# PLAN OF CARE

Page 1 of 2

Client \_\_\_\_\_ Initial Date of Plan of Care \_\_\_\_\_ Estimated Duration \_\_\_\_\_

Date Reassessment Due \_\_\_\_\_

Continuation of Plan of Care Date \_\_\_\_\_

Identified Problem or Condition (Describe in functional terms)	Goals	Services	Provider Formal/Informal Units/time funding source
<p>Physical: (health: nutrition; ADLs; IADLS)</p> <p>Physical aides/ environment: equipment/ household)</p>	<p>Enhance/or maintain client in current living arrangement</p> <p>Establish/maintain personal hygiene</p> <p>Enhance or/maintain highest level of functioning</p> <p>Other _____</p> <p>Establish/enhance/maintain clients nutritional status</p> <p>Establish/enhance/maintain clients independence</p> <p>Establish/enhance or maintain a clean and safe environment</p> <p>Other _____</p>	<p><b>PERSONAL CARE</b></p> <p>Bath (sponge, tub)</p> <p>Nails</p> <p>Bed making</p> <p>Hair/shampoo</p> <p>Mouth Care</p> <p>Teeth/Dentures</p> <p>Transfer patients to chair.</p> <p>Assist with walking</p> <p>Assist with dressing</p> <p>Assist with toileting</p> <p>Shave</p> <p>Exercise</p> <p>Other</p> <p><b>ESCORT</b></p> <p><b>NUTRITION</b></p> <p>Teaching</p> <p>Home Delivered Meals</p> <p>Meal Preparation</p> <p>Congregate Meals</p> <p>Other</p> <p><b>HOME HEALTH AIDE</b></p> <p>B/P</p> <p>Exercises</p> <p>Skin Care</p> <p>Dsg.</p> <p>Diabetic routine</p> <p>Foley cath. care</p> <p>Appliances (Artificial limbs)</p> <p>Other</p> <p><b>HOMEMAKER</b></p> <p>Laundry</p> <p>Shoppin</p> <p>Sweep/Mop/Dust</p> <p>Bedroom</p> <p>Bathroom</p> <p>Living</p> <p>Kitchen</p> <p>Dishes</p> <p>Teaching</p> <p><b>CHORE</b></p> <p><b>REPAIR</b></p>	<p>Units of PC</p> <p>x weekly</p> <p>Day _____</p> <p>Funding _____</p> <p>Units of PC</p> <p>x weekly</p> <p>Day _____</p> <p>Funding _____</p> <p>Units of escort</p> <p>x weekly</p> <p>Day _____</p> <p>Funding _____</p> <p>Units of meals</p> <p>x weekly</p> <p>Day _____</p> <p>Funding _____</p> <p>Units of meals</p> <p>x weekly</p> <p>Day _____</p> <p>Funding _____</p> <p>Units of HHA</p> <p>x weekly</p> <p>Day _____</p> <p>Funding _____</p> <p>Units of HM</p> <p>x weekly</p> <p>Day _____</p> <p>Funding _____</p> <p>Units of HM</p> <p>x weekly</p> <p>Day _____</p> <p>Funding _____</p> <p>Units of Chore or Home</p> <p>Repair</p> <p>x weekly</p> <p>Day _____</p> <p>Funding _____</p>

Identified Problem or Need [Describe]	Goals	Services	Provider Formal/Informal  Units/time/ funding source
Social: (mental/emotional)	<input type="checkbox"/> Enhance/maintain highest level of functioning <input type="checkbox"/> Client to be safe and supported <input type="checkbox"/> Enhanced quality of life of the client <input type="checkbox"/> Enhanced quality of life of the caregiver Other _____ _____ Other _____ _____ _____	<b>SOCIAL SERVICES</b> <u>Referral</u> <input type="checkbox"/> Telephone Reassurance <input type="checkbox"/> Friendly Visiting <input type="checkbox"/> Legal Assistance <input type="checkbox"/> Transportation <input type="checkbox"/> Volunteer opportunities <input type="checkbox"/> Senior Center activities <input type="checkbox"/> Other _____  <b>RESPIRE</b> <input type="checkbox"/> Adult Day Center/ Alzheimer's Respite OR <input type="checkbox"/> In-Home Respite <input type="checkbox"/> Reality Orientation <input type="checkbox"/> Recreational activities <input type="checkbox"/> Individuals/groups <input type="checkbox"/> Socialization <input type="checkbox"/> Exercise/gait training <input type="checkbox"/> Education <input type="checkbox"/> Other _____ <u>Other</u> _____	<input type="checkbox"/> Units of _____ <input type="checkbox"/> x weekly Day _____ Funding _____  <input type="checkbox"/> Units of ADC/Alz. Respite <input type="checkbox"/> x weekly Day _____ Funding _____  <input type="checkbox"/> Units of In-Home Respite <input type="checkbox"/> x weekly Day _____ Funding _____
Economic (income/lack of resources)	<input type="checkbox"/> Establish/enhance or maintain client's ability to support self Other _____ _____ Other _____ _____ _____	<b>BENEFITS</b> <input type="checkbox"/> Assistance in applying for benefits <input type="checkbox"/> Guardianship/ conservator <input type="checkbox"/> Payee <input type="checkbox"/> Money Management <input type="checkbox"/> Teaching <input type="checkbox"/> Benefits Counseling <input type="checkbox"/> Other _____ _____ _____ _____ _____ _____	<input type="checkbox"/> Units of _____ <input type="checkbox"/> x weekly Day _____ Funding _____  <input type="checkbox"/> Units of _____ <input type="checkbox"/> x weekly Day _____ Funding _____  <input type="checkbox"/> Units of _____ <input type="checkbox"/> x weekly Day _____ Funding _____
Other:	Other _____ _____ Other _____ _____ _____	_____ _____ _____ _____ _____ _____	<input type="checkbox"/> Units of _____ <input type="checkbox"/> x weekly Day _____ Funding _____  <input type="checkbox"/> Units of _____ <input type="checkbox"/> x weekly Day _____ Funding _____

"I have reviewed and agreed to the care plan. I have read and had explained to me the Quality Assurance procedure and have received a copy of the agreement."

Client \_\_\_\_\_ Date \_\_\_\_\_ Client's initials \_\_\_\_\_

Care Manager \_\_\_\_\_ Date \_\_\_\_\_

Adult Day Center Director \_\_\_\_\_ Date \_\_\_\_\_ (Adult Day Director should use different color of ink when completing Adult Day Services if completed on different date.) 7/96

1

2

3

1. Social Security # 2. Date of Referral 3. Date of Intake Date of Initial Assessment State of Kentucky  
Aging Services

## Client Enrollment

5. Priority # 6. Case Type 

A, B, C, D, E, F

7. Worker Initial 8. ADD # 9. Provider # 

10. Initial Program <input type="checkbox"/> Title III <input type="checkbox"/> PCAP <input type="checkbox"/> Homecare <input type="checkbox"/> SSBG <input type="checkbox"/> Adult Day <input type="checkbox"/> Other <input type="checkbox"/> LTCM (Specify) _____		12. Medicare # <input type="text"/>		14. Client Name (Last, First, Middle) <input type="text"/>		15. Phone # <input type="text"/>	
		13. Medicaid # <input type="text"/>					
		16. Address (Street and Number) <input type="text"/>				17. Date of Birth <input type="text"/>	
11. Status <input type="checkbox"/> Initial Enrollment Title III <input type="checkbox"/> Enrollment Update Title III <input type="checkbox"/> Re-enrollment - Title III <input type="checkbox"/> Service Update <input type="checkbox"/> Client Closure <input type="checkbox"/> Initial Assessment <input type="checkbox"/> Reassessment		18. City and State <input type="text"/>				19. Zip <input type="text"/>	
						20. County Code (Residence) <input type="text"/>	
21. Title III - Under 60 as: <input type="checkbox"/> 01. Spouse <input type="checkbox"/> 02. Disabled <input type="checkbox"/> 03. Staff <input type="checkbox"/> 04. Volunteer <input type="checkbox"/> 05. Guest		22. Area of Residence <input type="checkbox"/> 01. Urban <input type="checkbox"/> 02. Rural		23. Sex <input type="checkbox"/> 01. Female <input type="checkbox"/> 02. Male		24. Written Communication Reading <input type="checkbox"/> Yes <input type="checkbox"/> No Writing <input type="checkbox"/> Yes <input type="checkbox"/> No	
						25. Language <input type="checkbox"/> 01. English <input type="checkbox"/> 02. Spanish <input type="checkbox"/> 03. Other/Unknown (Specify) _____	
						26. Citizenship <input type="checkbox"/> 01. U.S. <input type="checkbox"/> 02. Other (Specify) _____	
27. Race <input type="checkbox"/> 01. Asian/Pacific Island. <input type="checkbox"/> 02. Am. Indian/Alaskan Origin <input type="checkbox"/> 03. African American <input type="checkbox"/> 04. Hispanic <input type="checkbox"/> 05. Non-Minority <input type="checkbox"/> 06. Not Reported		28. Marital Status <input type="checkbox"/> 01. Never Married <input type="checkbox"/> 02. Separated <input type="checkbox"/> 03. Widowed <input type="checkbox"/> 04. Divorced <input checked="" type="checkbox"/> 05. Married <input type="checkbox"/> 06. Not Reported		29. Household Composition <input type="checkbox"/> 01. Lives Alone <input type="checkbox"/> 02. With Spouse <input type="checkbox"/> 03. With Children <input type="checkbox"/> 04. With Relatives <input type="checkbox"/> 05. With Non-Relatives <input type="checkbox"/> 06. Not Reported		30. Title III- Annual Household Income (Optional) (Greatest Economic Need automatically calculated below)	
31. Homecare - Family Income <input type="checkbox"/> 01. 0,000 - 3,000 <input type="checkbox"/> 02. 3,001 - 4,000 <input type="checkbox"/> 03. 4,001 - 5,000 <input type="checkbox"/> 04. 5,001 - 6,000 <input type="checkbox"/> 05. 6,001 - 7,000 <input type="checkbox"/> 06. 7,001 - 8,000 <input type="checkbox"/> 07. 8,001 - 9,000		32. Enrollment/Entitlements <input type="checkbox"/> 01. Medicare <input type="checkbox"/> 02. Medicaid <input type="checkbox"/> 03. Medicare Supplement <input type="checkbox"/> 04. Private Health Ins. <input type="checkbox"/> 05. Health Related <input type="checkbox"/> 06. Food Stamps		33. Greatest Economic Need <input type="checkbox"/> Yes <input type="checkbox"/> No		34. Homecare Referral Source <input type="checkbox"/> 01. Family <input type="checkbox"/> 02. Physician <input type="checkbox"/> 03. Hospitals <input type="checkbox"/> 04. Alternate Care Facility <input type="checkbox"/> 05. Home Health <input type="checkbox"/> 06. Health Department <input type="checkbox"/> 07. State Agency <input type="checkbox"/> 08. Title III <input type="checkbox"/> 09. Friends/Neighbors <input type="checkbox"/> 10. Self <input type="checkbox"/> 11. Homecare <input type="checkbox"/> 12. Churches <input type="checkbox"/> 13. Housing Managers <input type="checkbox"/> 14. Other (Specify) _____	
35. Please check services the participant may receive: <input type="checkbox"/> 01. *Adult Day/Adult Day Health <input type="checkbox"/> 02. Advocacy/Representation <input type="checkbox"/> 03. Assessment <input type="checkbox"/> 04. *Case Management <input type="checkbox"/> 05. *Chore Service <input type="checkbox"/> 06. Counseling <input type="checkbox"/> 07. Education/Training <input type="checkbox"/> 08. Employment <input type="checkbox"/> 09. Friendly Visiting <input type="checkbox"/> 10. Health Promotion <input type="checkbox"/> 11. Home Health Aide <input type="checkbox"/> 12. Home Repair <input type="checkbox"/> 13. *Homemaker		<input type="checkbox"/> 14. Information and Assistance <input type="checkbox"/> 15. Legal Assistance <input type="checkbox"/> 16. Meals - Congregate <input type="checkbox"/> 17. *Meals - Home Delivered <input type="checkbox"/> 18. Nutrition Counseling <input type="checkbox"/> 19. Nutrition Education <input type="checkbox"/> 20. Outreach/Client Finding <input type="checkbox"/> 21. *Personal Care <input type="checkbox"/> 22. Recreation <input type="checkbox"/> 23. Respite <input type="checkbox"/> 24. Telephoning <input type="checkbox"/> 25. Transportation <input type="checkbox"/> 26. Assisted Transportation (Escort)		Diet <input type="checkbox"/> Regular <input type="checkbox"/> Special (Specify) _____			

\*For items with asterisk, must complete ADL and IADL Section - six services for Title III.  
Complete Nutritional Risk Assessment for Items 4, 16, 17, and 18 for Title III.

**36. Age Verification**

- ☐ 01. Birth Certificate  
☐ 02. Driver's License  
☐ 03. School Record  
☐ 04. Passport  
☐ 05. U.S. Census Records  
☐ 06. Employment Identification Card  
☐ 07. Military/Veteran's Identification Card  
☐ 08. Notorized Affidavit  
☐ 09. Wedding or Divorce Decree  
☐ 10. Social Security-Medicare Card  
 (Category M certifies 65 or older)  
☐ 11. Other- Describe \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Points**

0  
 2  
 3  
 2  
 2  
 2  
 4  
 1  
 1  
 2  
 2

**37. Nutritional Risk (Check all that apply)**

- ☐ 0. None  
☐ 01. I have an illness or condition that made me change the kind and/or amount of food I eat.  
☐ 02. I eat fewer than 2 meals per day.  
☐ 03. I eat few fruits or vegetables, or milk products.  
☐ 04. I have 3 or more drinks of beer, liquor or wine almost every day.  
☐ 05. I have tooth or mouth problems that make it hard for me to eat.  
☐ 06. I don't always have enough money to buy the food I need.  
☐ 07. I eat alone most of the time.  
☐ 08. I take 3 or more different prescribed or over-the-counter drugs a day.  
☐ 09. Without wanting to, I have lost or gained 10 pounds in the last 6 months.  
☐ 10. I am not always physically able to shop, cook and/or feed self.

Total Points - -

Score 6+ = High Nutritional Risk

8. Client's Physician \_\_\_\_\_ Phone No. \_\_\_\_\_

referred Hospital \_\_\_\_\_ Phone No. \_\_\_\_\_

pharmacy \_\_\_\_\_ Phone No. \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone No. \_\_\_\_\_

Emergency Contact Address \_\_\_\_\_

Do you have an Advance Directive: \_\_\_\_\_ Yes \_\_\_\_\_ No Describe \_\_\_\_\_

Location of Document \_\_\_\_\_

/ Legal Guardian / Power of Attorney (Describe) \_\_\_\_\_

Effective Date \_\_\_\_\_

Phone No. \_\_\_\_\_

9. Caregiver's Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Caregiver's Address \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Spouse's Address \_\_\_\_\_

Children: Name (Additional space on back) \_\_\_\_\_ Address \_\_\_\_\_ Phone No. \_\_\_\_\_

**40. Directions to Home:****Statement of Confidentiality**

The information recorded on this form is required for the statistical and reporting requirements for State and Community Programs under the Older Americans Act of 1965, as amended [Public Law 89731], and is not to be used for any other purpose in any form which could identify the individual without the individual's knowledge of the specific use and the individual's specific authorization for such use.

**41. Closure Information**

Closure Date

Closure Reason \_\_\_\_\_ / /  
MM DD YY

- ☐ 00- Ineligible  
☐ 01- Died  
☐ 02- Moved  
☐ 03- To Personal Care/Family  
☐ 04- To Nursing Facility  
☐ 05- Condition Improved  
☐ 06- Client Request  
☐ 07- Services not needed  
☐ 08- Transferred to Title III  
☐ 08a- Transferred to Homecare  
☐ 09- Transferred to Day Care  
☐ 10- Transferred to Another Agency/Prog.  
☐ 11- Other (Specify) \_\_\_\_\_

Reassessment

ADL/IADL

Client Name

Title III Need  
Circle Y or N

DEGREE OF ASSISTANCE NEEDED

ASSESSMENT/REASSESS.

Respondent Name

IADLs		NONE	MINOR	MUCH PHYS.	COMPL. ASSIST.	NEEDS MET BY (NAME OF FAMILY/FRIEND/OR AGENCY)	NEEDS UNMET	TOTALLY MET	PART. MET	FRE- QUENCY
FEED SELF	Y N									
TRANSFER	Y N									
TOILETING	Y N									
BATHING/ GROOMING	Y N									
DRESSING	Y N									
WALKING	Y N									

BEDBOUND Yes ☐ No ☐ CHAIRBOUND Yes ☒ No ☐ WHEELCHAIR MOBILITY Yes ☐ No ☐

Title III Need  
Circle Y or N

DEGREE OF ASSISTANCE NEEDED

IADLs		NONE	MINOR	MUCH PHYS.	COMPL. ASSIST.	NEEDS MET BY (NAME OF FAMILY/FRIEND/OR AGENCY)	NEEDS UNMET	TOTALLY MET	PART. MET	FRE- QUENCY
MEAL PREPARATION	Y N									
SHOPPING/ ERRANDS	Y N									
LIGHT HOUSE WORK Dishes/ Dusting	Y N									
HEAVY HOUSEWORK Vac./Mopping	Y N									
PAY BILLS/ HANDLE MONEY	Y N									
USE TELEPHONE	Y N									
MEDICATION MANAGE- MENT	Y N									
LAUNDRY	Y N									
TRANSPORTA- TION ABILITY	Y N									

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Assessment**

Client Name: \_\_\_\_\_

**R e s p o n d e n t :** \_\_\_\_\_**I. PHYSICAL HEALTH (Self Reported)**

☐ Health      ☐ Excellent      ☐ Fair      ☐ Poor

Please indicate health problems experienced during the past 12 months by checking the block if client reports problems.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Anemia (low blood)   | <input type="checkbox"/> Gout                        | <input type="checkbox"/> Prostate Enlargement   |
| <input type="checkbox"/> Arthritis/Rheumatism | <input type="checkbox"/> Heart Problems              | <input type="checkbox"/> Recent Surgery         |
| <input type="checkbox"/> Back Problems        | <input type="checkbox"/> High Blood Pressure         | <input type="checkbox"/> Shingles               |
| <input type="checkbox"/> Cancer/Leukemia      | <input type="checkbox"/> Injuries from fall/accident | <input type="checkbox"/> Stroke                 |
| <input type="checkbox"/> Circulation Problems | <input type="checkbox"/> Jaundice                    | <input type="checkbox"/> Urinary Tract Disorder |
| <input type="checkbox"/> Cirrhosis            | <input type="checkbox"/> Lung Problems               | <input type="checkbox"/> Vertigo (Dizziness)    |
| <input type="checkbox"/> Constipation         | <input type="checkbox"/> Osteoporosis (bone loss)    | <input type="checkbox"/> Tb                     |
| <input type="checkbox"/> Diabetes (Sugar)     | <input type="checkbox"/> Paralysis                   | <input type="checkbox"/> Hepatitis              |
| <input type="checkbox"/> Foot or Nail Problem | <input type="checkbox"/> Parkinson's Dii (Palsy)     | <input type="checkbox"/> MRSA                   |
|   |  | <input type="checkbox"/> Other (Specify) _____  |

Medical Conditions or Diagnoses: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you receive any of the following treatments or therapies? Check all that apply.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Inhalation Rx     | j. <input type="checkbox"/> Sp skin care                 | s. <input type="checkbox"/> A&b.-Trans. training  |
| <input type="checkbox"/> Oxygen            | k. <input type="checkbox"/> Sp foot care                 | t. <input type="checkbox"/> Exercise              |
| <input type="checkbox"/> Suctioning        | l. <input type="checkbox"/> Catheter Irrigation          | u. <input type="checkbox"/> Blood transfusions    |
| <input type="checkbox"/> LV. fluids        | m. <input type="checkbox"/> Ostomy care                  | v. <input type="checkbox"/> Other (Specify) _____ |
| <input type="checkbox"/> Tube feedings     | n. <input type="checkbox"/> Bowel-bladder rehabilitation |   |
| <input type="checkbox"/> Aseptic dressing  | o. <input type="checkbox"/> LV. medicines                |   |
| <input type="checkbox"/> Lesion irrigation | p. <input type="checkbox"/> P.T.                         | Providers' _____                                  |
| <input type="checkbox"/> Insulin therapy   | q. <input type="checkbox"/> O.T.                         |   |
| <input type="checkbox"/> Decubitus care    | r. <input type="checkbox"/> S.T.                         |   |

Weight \_\_\_\_\_ Height \_\_\_\_\_

INCONTINENT Yes\_\_\_ No\_\_\_

OSTOMY \_\_\_\_\_

BOWEL,, BLADDER\_\_\_

URINARY CATHETER \_\_\_\_\_

Do you smoke, dip or chew tobacco? \_\_\_\_\_

Skin Condition: ☐ Soft ☐ Dry ☐ Flakey ☐ Intact  
☐ Broken ☐ Reddened ☐ Rash

Totes on Health Conditions \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## I. PHYSICAL HEALTH (Continued)

**dedication allergies** \_\_\_\_\_.

**Following is a list of questions. The questions refer to your experiences over the last two years. The questions concern alcohol, prescription and other drug use. In these questions, alcohol refers to beverages such as wine, beer, whiskey; prescription drugs refers to medications prescribed by a doctors; over-the-counter medications means medications you can purchase without prescription; other drugs refers to illegal drugs. There are no right or wrong answers.**

. . Do you drink alcohol?  
 How often? \_\_\_\_\_  
 What do you drink? \_\_\_\_\_  
 . Do you use other drugs?  
 How often? \_\_\_\_\_  
 What drugs? \_\_\_\_\_

**Relate the following questions to the substances which the client answered positively to in the above questions "1-2". For example, if a client only responded to "yes" to drinking, and "no" to prescription and other drugs, then Question #3 would be read like this: Has your use of alcohol caused you a problem? I ?**

Client Name: \_\_\_\_\_

## II. PHYSICAL HEALTH (Continued)

	YES	NO
Has your use of alcohol, prescription drugs or other drugs caused you a problem? a. What type of problem do you have? _____		
4. Have you had any <b>problems</b> related to alcohol, prescription drugs or other drug use (e.g., liver disease, ever had blackouts or memory lapses)?	YES _____	NO _____
5. Have you felt <b>you</b> should cut down on your drinking, prescription drugs or other drug use? Has anyone (e.g., family member, friend, doctor) expressed concern that <b>you</b> used too much alcohol, prescription drugs or other drugs?	_____	_____
6. Have you used prescription medication without a prescription or more than was prescribed for you?	_____	_____
7. Is a referral for treatment or counseling needed?	_____	_____
8. How often do you see a doctor? _____ Date of your last visit: _____ Purpose: _____		
9. How often do you see a dentist? _____ Date of your last visit: _____ Purpose: _____ Do you wear dentures? _____ Do they fit well? _____ Do you have any dental problems? _____		
10. Number of times <b>institutionalized</b> in the past 6 months? (Where, why, how long) _____		
11. Hospital/Emergency or Nursing Home _____		
12. Are you on a waiting list for nursing home placement?    ___Yes    ___No		

## Nutrition

13. Would you say your appetite is:      Excellent      Fair      Poor

14. Do you require a diet modification?    Y e s    No \_\_\_\_\_  
Da & physician's order last written? \_\_\_\_\_  
DIET MODIFICATION: \_\_\_ Diabetic \_\_\_ Fat Restricted \_\_\_ Sodium Restricted \_\_\_ Mechanical Soft \_\_\_ Other

15. How many glasses of liquid/fluid do you drink a day? \_\_\_\_\_

16. Has your physician prescribed any supplements?    Vitamin/Mineral \_\_\_\_\_ Liquid \_\_\_\_\_

17. Are there foods you do not eat for religious reasons? \_\_\_\_\_

18. Do you have any known food allergies? If yes, explain \_\_\_\_\_

19. Is there any diet related information not previously questioned which should be included? \_\_\_\_\_

Client Name: \_\_\_\_\_

**SECTION III. ASSISTIVE DEVICES, SENSORY IMPAIRMENT AND COMMUNICATIONS**

Comments :

PHYSICAL SUPPORT EQUIPMENT	Has	Uses	Needs
BED PAN			
BEDSIDE COMMODE			
ELEVATED TOILET SEAT			
TUB SEAT			
GRAB BARS			
CANE/CRUTCHES			
WALKER			
HOSPITAL BED			
LIFT CHAIR			
RAMP			
WHEELCHAIR			
PROSTHESIS			

**SENSORY IMPAIRMENT:**

- VISION** (with glasses if used)
- ☐ Adequate
  - ☐ 2. Difficulty seeing print
  - ☐ 3. Difficulty seeing objects
  - ☐ 4. No useful vision
  - ☐ 5. Not determined

- ABILITY TO TASTE/SMELL**
- ☐ 1. No Complaints
  - ☐ 2. Reduced
  - ☐ 3. Greatly Reduced
  - ☐ 4. Absent

- COMMUNICATION**
- ☐ 1. Communicates needs/can be understood
  - ☐ 2. Communicates need+ with difficulty/can be understood
  - ☐ 3. Communicates needs with Sign language/gestures
  - ☐ 4. Inappropriate content
  - ☐ 5. Unable/does not communicate

If client uses/ has glasses-lenses:

When did you last see an eye doctor? \_\_\_\_\_

Renewed prescription for glasses? \_\_\_\_\_

**HEARING** (with hearing aid if used)

- ☐ 1. Adequate
- ☐ 2. Hearing difficulty at level of conversation
- ☐ 3. Hears loud sounds only
- ☐ 4. No useful hearing
- ☐ 5. Not determined

**TOUCH.**

- ☐ 1. Numbness or tingling in extremities
- ☐ 2. Unusually sensitive or or. intolerant to heat or cold

If client has hearing aid:

When did you last have a hearing test? \_\_\_\_\_ RESULTS: \_\_\_\_\_

Is specialized evaluation needed for Impairment? \_\_\_\_\_

Comments: \_\_\_\_\_

Client Name \_\_\_\_\_

**SECTION IV. PHYSICAL ENVIRONMENT.**

Lives in: House- Apartment\_\_ Other\_\_ Amount of rent: \_\_\_\_\_  
Client Owns- Rents(Subsidy)\_\_ Other- . utilities: \_\_\_\_\_

Landlord: Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Comments:

Check each category	Yes	No	Needs Repair
Sound building			
Sound furnishings			
Running water/(hot/cold)			
Adequate heating/cooling			
Tub/shower/commode (accessible and useable)			
Stove/microwave			
Refrigerator			
Freezer space			
Telephone (accessible and useable)			
TV/radio			
Washer/dryer			
Adequate space			
Adequate lighting			
Adequate locks			
Neighborhood safe/secure			
Insect/Rodent problem			
Free of fire/safety/health hazards			
CO-Detector; Smoke Detectors			
Physical Barriers: stairs, narrow doorways			

Is client satisfied with present living arrangements? Yes \_\_\_ No \_\_\_

Does client plan to move? Yes \_\_\_ No \_\_\_

Plans \_\_\_\_\_

Does client have pets? Yes\_\_\_ No\_\_\_ If yes, what kind? \_\_\_\_\_

Indoors \_\_\_\_\_

Outdoors \_\_\_\_\_

Comments \_\_\_\_\_

Client Name \_\_\_\_\_

**SECTION V. FORMAL/INFORMAL RESOURCES**

If you have a caregiver, how has your illness or disability affected the caregiver?

---

---

---

---

---

**SUPPORT SYSTEMS**

**Informal:**

**Name/Relationship**

**Address**

**Phone #**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Formal:**

**Agency/Worker**

**Address**

**Phone #**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**POTENTIAL SYSTEMS**

**Name/Relationship**

**Address**

**Phone #**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Client Name \_\_\_\_\_

**SECTION V. (Continued)**

**ACTIVITIES:**

**Hobbies/special interests**

**(In-home/out-of-home)** \_\_\_\_\_

---

---

---

---

**If no longer active with hobby, how long ago did client stop activity and why?**

---

---

---

---

**Participation at Senior' Center or Adult Day Center:** \_\_\_\_\_

---

---

---

---

**Former Occupation:** \_\_\_\_\_

---

---

**VOLUNTEER ACTIVITIES**

**Present:** \_\_\_\_\_

---

---

**Past:** \_\_\_\_\_

---

---

**Would you like an opportunity to volunteer in some capacity?** \_\_\_\_\_

---

---

**FAMILY INTERACTION:**

---

---

**RELIGIOUS AFFILIATION:** \_\_\_\_\_

**Attends Services:** \_\_\_\_\_

**Has In-Home Visits from Clergy or Congregation:** \_\_\_\_\_

---

---

**Listen To: Radio/TV Services:** \_\_\_\_\_

---

---

Client's Name \_\_\_\_\_

## SECTION V L MENTAL/EMOTIONAL STATUS .

the client has responded to the request for information for this assessment -- beginning with the intake  
ar (as responded appropriately and accurately, the assessor can go to the -"need help at night"  
ies. Enter N/A if the assessor does not complete the Mental Status Questionnaire and initial.

N/A \_\_\_\_\_ Case Manager/Assessor Initials \_\_\_\_\_

### Mental Status Questionnaire

CORRECT ERROR

- |  |       |       |
|--|-------|-------|
| . Where are you now? What place is this? | _____ | _____ |
| What is the name of this place?          | _____ | _____ |
| . Where is it located(address)?          | _____ | _____ |
| . What is the date today? Day?           | _____ | _____ |
| (Score correct if within three days)     |       |       |
| . Month?                                 | _____ | _____ |
| . Year?                                  | _____ | _____ |
| . How old are you?                       | _____ | _____ |
| . When were you born? Month?             | _____ | _____ |
| . Year of birth?                         | _____ | _____ |
| . Who is president of the United States? | _____ | _____ |
| . Who was president before him?          | _____ | _____ |

you need help at night, how would you obtain it? \_\_\_\_\_

### Mental Health Screening

enext questions are mainly about how you have been doing in the last six months.

- |  | Yes   | No    |
|--|-------|-------|
| Have you had a lack of interest in most activities, and/or had low or sad moods?   | _____ | _____ |
| Have you had brief, sudden attacks of shortness or breath, rapid heart beat, shaking or fearfulness? (If answered yes, disregard if related to medical diagnosis.) | _____ | _____ |
| Do you hear or see things other people do not seem to notice?  | _____ | _____ |
| Do you think someone is reading or controlling your thoughts?  | _____ | _____ |
| Do you think anyone is especially against you?   | _____ | _____ |
| Have you had severe nightmares?  | _____ | _____ |
| Have you any thoughts about harming yourself?  | _____ | _____ |
| Do you want to strike someone or destroy property when you get angry?  | _____ | _____ |
| Have you received counsel.@ treatment for personal problems or emotional stress in the past 12 months?   | _____ | _____ |



Client's Name \_\_\_\_\_

**SECTION VI (Continued)**

**If yes, for what reason** \_\_\_\_\_

**Physician/ Agency providing treatment:** \_\_\_\_\_

**Would you be willing to accept assistance to receive treatment?** \_\_\_\_\_

**Describe any behavior problems identified by client or observed by Case Manager and how it effects client's functioning.**

**List recent major changes or crises that may be affecting client:**

**Comments:**

**Client's Name** \_\_\_\_\_

## SECTION VII. SUMMARY AND JUDGEMENT

[illegible]

**Specialized evaluation/consultation necessary (describe):**

\_\_\_\_\_

---



CABINET FOR HEALTH SERVICES  
COMMONWEALTH OF KENTUCKY  
FRANKFORT, 40621-0001

DEPARTMENT FOR MEDICAID SERVICES  
"An Equal Opportunity Employer M/F/D"

MEMORANDUM

TO: Local Office  
Department for Community Based Services  
Cabinet for Families & Children

FROM: \_\_\_\_\_  
(Facility/Waiver Agency)

SUBJECT: \_\_\_\_\_  
(Recipient Name) (Social Security/Medicaid Number)  
\_\_\_\_\_  
(Previous Address)  
\_\_\_\_\_  
(Responsible Relative's Name & Address)

This is to notify you that the above-referenced recipient

- ☐ was admitted to this facility/waiver agency \_\_\_\_\_ (Date)  
is in Title \_\_\_\_\_ Payment Status, and was placed in a  
(XVIII or XIX)  
☐ NF bed ☐ ICF/MR/DD bed ☐ MH bed  
☐ Home & Community Based Service ☐ SCL Waiver Service and/or

- ☐ was discharged from this facility/waiver agency on \_\_\_\_\_ (Date)  
and went to \_\_\_\_\_  
(Home Address/Name & Address of New Facility/Waiver Agency)  
and/or expired on \_\_\_\_\_ (Date)

- ☐ was re-instated to Home & Community Based or SCL waiver services within 60 days of the  
NF admission. \_\_\_\_\_  
(Date Re-Instated)

*For Home & Community Based waiver Clients only* – last date service was provided \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)